

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES
COMMITTEE OF THE WHOLE
AGENDA**

TUESDAY, OCTOBER 1, 2024

4:00 PM

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CHANGES TO AGENDA**
- V. APPROVAL OF AGENDA**
- 14-16 **VI. MINUTES (9/3/24)**
- VII. PUBLIC INPUT**
- VIII. PETITIONS AND COMMUNICATIONS**
 - A. (4:00 P.M.) Bay County Executive - Proposed 2025 Budget Overview Presentation (Receive)**
 - B. Public Hearing Re: Proposed 2025 Bay County Budget (Motion to go out of regular order of business to conduct public hearing; following public hearing, motion to go back to regular order of business)**
 - 1-4 **C. Retirement Administrator – Purchase of Military Service Time – Zachery Dzurka, Sheriff’s Department (Seeking Board approval of purchase of 5 years military time for retirement purposes – proposed resolution attached)**
 - D. Health Officer**
 - 5-6 **1. Health Dept – EGLE Grant Funding 2024-2025 (Seeking Board acceptance of the grant funding allocation of \$12,066; authorization for Board Chair to execute required documents; approval of required budget adjustments – proposed resolution attached)**
 - 7-8 **2. My Community Dental Centers (MCDC) Agreements Renewal 2024-2025 (Seeking Board approval of renewal of Agreements; authorization for Board**

Chair to sign; approval of required budget adjustments – proposed resolution attached)

9-10

E. Personnel Director – Covenant Agreement (Seeking Board approval of renewal Agreement with Covenant Occupational Health for random drug screenings for positions that require a Commercial Driver License (CDL); authorization for Board Chair to sign – proposed resolution attached)

F. Finance Officer

11

1. Analysis of General Fund Equity 2024 (Receive)

12

2. Update Regarding Executive Directive #2007-11 (Receive)

13

G. Payables – General (Proposed resolution attached)

IX. REFERRALS

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. CLOSED SESSION (WHEN REQUIRED)

XIII. MISCELLANEOUS

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT

PLEASE NOTE THE CHANGE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS. ATTENDING THE FULL BOARD MEETING IS UNNECESSARY IF THE REQUEST IS APPROVED UNANIMOUSLY AT THE COMMITTEE MEETING UNLESS OTHERWISE DIRECTED.

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting (paigen@baycountymi.gov).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator
Corporation Counsel
515 Center Avenue
Fourth Floor, Bay County Building
Bay City, MI 48708
989-895-4131



**BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM
BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION**

BOARD OF TRUSTEES
Weston Prince, Chairperson
Vaughn Begick
Kristal Gonzales
Steven Gray
Thomas Herek
Patrick McFarland
Jon Morse
Jill Schmidt
Patrick Woody

Shawna Walraven
Secretary
walravens@baycountymi.gov

Jennifer Davenport
Administrator
davenportj@baycountymi.gov

TO: Timothy Banaszak, Chair, Committee of the Whole
FROM: Jennifer Davenport, Retirement Administrator
DATE: September 19, 2024
RE: Purchase of Military Service Time – Zachery Dzurka, Sheriff Group

Request:

Enclosed you will find the request from Zachery Dzurka (Sheriff Department) to purchase his military service time for a total of five (5) years and zero (0) months. All required documents have been submitted to the Retirement Office.

Background:

The Retirement Ordinance allows for a member with 8 or more years of credited service to purchase up to five (5) years of active military service time lasting 30 or more days, served prior to becoming a Bay County employee. The member must pay the Retirement System five (5%) percent of his/her annual compensation at the time the request is approved, multiplied by the period of service being purchased. The member shall have one year from the date of approval to make the payment in full. The request must be approved by the Board of Commissioners before it is received by the Retirement Board of Trustees.

Finance/Economics:

None.

Recommendation:

Approve the above request for the purchase of military service time for Zachery Dzurka, Sheriff Group.

BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM

MILITARY SERVICE CREDIT AFFIDAVIT

STATE OF MICHIGAN)
) -ss-
COUNTY OF BAY ,


Zachery Dzurka
[Name]

being first duly sworn on oath deposes

and says as follows:

1. I am a member of the Bay County Employees' Retirement System.
2. I am filing this Affidavit to perfect my request to purchase military service credit in the Bay County Employees' Retirement System in compliance with Bay County Board of Commissioners' Resolution 90-151.
3. I have not received, nor will I receive, retirement service credit under any other federal, state or local publicly supported retirement system for the military service I am currently requesting to purchase from the Bay County Employees' Retirement System.

Further, deponent sayeth not.


[Signature] [Member must sign
before a Notary Public*]

Subscribed and sworn to before me this
22nd day of July, 20 24

Emily Huber
Notary Public, Bay County, MI
My commission expires: 2/5/30

Emily Huber
Notary Public, State of Michigan, County of Bay
My commission expires 05-Feb-2030
Acting in the County of Bay

*Notaries are available at no charge in the Office of the Bay County Clerk.

MILSER.AFF
POD/dr
REV: 7/24/90

8/27/2024

Personnel Committee:

I, Zachery Dzurka, an employee of the Bay County Sheriff's Department, would like to request to purchase my military service credit from 9/5/2006 through 9/5/2011 for a total of five (5) years. I have all the necessary documents filed with Jennifer Davenport, Retirement Administrator.

Thank you for your consideration in approving this purchase of military service time.

Sincerely,

A handwritten signature in black ink, appearing to read 'ZD', with a long horizontal flourish extending to the right.

Zachery Dzurka

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 15, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/1/24)
 WHEREAS, Zachery Dzurka (Sheriff Department), wishes to purchase five (5) years and zero (0) months (September 5, 2006 through September 5, 2011) of his military service credit for retirement purposes; and
 WHEREAS, All of the required documents have been filed by Zachery Dzurka with the Bay County Retirement Administrator; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves the request of Zachery Dzurka to purchase five (5) years and zero (0) months (September 5, 2006, through September 5, 2011) of his military service credit for retirement purposes

TIM BANASZAK, CHAIR
 AND COMMITTEE

Retirement – Zachary Dzurka – Purchase of Military Time (5 years)

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tim Banaszak, Chairperson, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: September 23, 2024
CC: James Barcia, Amber Johnson, Shawna Walraven, Kim Priessnitz, Amy Yakich
RE: ACCEPTANCE OF GRANT FUNDS FROM EGLE

BACKGROUND

The State of Michigan has notified the Bay County Health Department that it will be allocating three streams of funding for services. The item is a renewal of the current agreement between Bay County, on behalf of the Bay County Health Department (BCHD), and the Department of Environment, Great Lakes and Energy (EGLE). The agreement engages the BCHD to render certain technical services related to Non-Community Water Supply, Drinking Water Long-Term Monitoring, Public Swimming Pools, Septage, and Campgrounds.

FINANCIAL CONSIDERATIONS

The agreement from EGLE specifies that BCHD will receive \$12,066 to provide the aforementioned program services. There is no match or general fund contributions required to accept any of these funding sources.

RECOMMENDATION

The Health Department recommends the funds be accepted and approved, as well as any agreements (if necessary) be signed by the Board Chair and seeks Board approval for any necessary budget adjustments relating to these funds.

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 15, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/1/24)

WHEREAS, The State of Michigan has notified the Bay County Health Department that it will be allocating three streams of funding for services; and

WHEREAS, The item is a renewal of the current Agreement between Bay County, on behalf of the Bay County Health Department (BCHD), and the Department of Environment, Great Lakes and Energy (EGLE); and

WHEREAS, The Agreement engages the BCHD to render certain technical services related to Non-Community Water Supply, Drinking Water Long-Term Monitoring, Public Swimming Pools, Septage and Campgrounds; and

WHEREAS, The Agreement from EGLE specifies that BCHD will receive \$12,066 to provide the aforementioned program services; and

WHEREAS, There is no match or General Fund contributions required to accept any of these funding sources; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners accepts the grant funding allocation of \$12,066 from the Department of Environment, Great Lakes and Energy (EGLE) to be utilized for certain technical services related to Non-Community Water Supply, Drinking Water Long-Term Monitoring, Public Swimming Pools, Septage and Campgrounds; Be It Further

RESOLVED That the Bay County Board of Commissioners authorizes the Chairman of the Board to execute all documents required for the grant funding on behalf of Bay County (Health Department) following Finance and Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Health Dept – EGLE Grant Funding 2024-2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Tim Banaszak, Chairperson, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: September 23, 2024
CC: James Barcia, Amber Johnson, Shawna Walraven, Amy Yakich
RE: Renewal of Agreements with My Community Dental Centers (MCDC)

BACKGROUND:

The Bay County Health Department has successfully partnered with My Community Dental Centers (MCDC) in opening and operating a dental clinic for the underserved in Bay County since 2019. Via a 2005 Medicaid State Plan Amendment – public dental clinics operated by or on behalf of local health departments are able to receive an enhanced Federal Medicaid rate – which allows for higher reimbursement than traditional state Medicaid and for the sustainability of the clinics, coupled with technology and innovation. Enhanced Federal reimbursement is received quarterly via an Intergovernmental Transfer (IGT) Process with the health department/county, the State of Michigan and MCDC. In order to continue the success of the dental clinic, the Health Department wishes to renew agreements (which are set to expire on September 30 of this year) with MCDC, so that they may continue to operate a public dental clinic within the guidelines stated above. In addition, the Health Department wishes to continue the agreements to provide Kindergarten Oral Health Assessments with MCDC as it has done since 2022. These assessments must be performed by a licensed dental hygienist or dentist.

FINANCE AND ECONOMICS:

There are no costs to the Bay County or the General Fund to continue these agreements. Currently, the State of Michigan is providing the required matching funds to allow the enhanced reimbursement for Medicaid adults. The renewal of the agreement with MCDC to continue to provide dental assessment services to eligible children in Kindergarten is expected to total \$85,513 per year. No general funds are necessary for these services to continue.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Health Department recommends approval for signature of the Board Chair to these agreements, as well as any necessary budget adjustments related to the execution of the proposed agreements.

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 15, 2024

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (10/1/24)
- WHEREAS,** The Bay County Health Department has successfully partnered with My Community Dental Centers (MCDC) in opening and operating a dental clinic for the underserved in Bay County since 2019; and
- WHEREAS,** Via a 2005 Medicaid State Plan Amendment – public dental clinics operated by or on behalf of local Health Departments are able to receive an enhanced Federal Medicaid rate – which allows for higher reimbursement than traditional state Medicaid and for the sustainability of the clinics, coupled with technology and innovation; and
- WHEREAS,** Enhanced Federal reimbursement is received quarterly via an Intergovernmental Transfer (IGT) Process with the Health Department/County, the State of Michigan and MCDC; and
- WHEREAS,** In order to continue the success of the dental clinic, the Health Department is requesting to renew Agreements, which are set to expire on September 30, 2024, with MCDC, so they may continue to operate a public dental clinic within the guidelines stated; and
- WHEREAS,** In addition, the Health Department is requesting to continue the agreements to provide Kindergarten Oral Health Assessments with MCDC as it has done since 2022. These assessments must be performed by a licensed dental hygienist or dentist; and
- WHEREAS,** There are no financial considerations at this time. Currently, the State of Michigan is providing the required matching funds to allow enhanced reimbursement for Medicaid adults; and
- WHEREAS,** The renewal of the agreement with MCDC to continue to provide dental assessment services to eligible children in Kindergarten is expected to total \$85,513 per year; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves renewal of the Agreements between My Community Dental Centers (MCDC) and Bay County (Health Department) and authorizes the Board Chair to sign the Agreements and any related documents following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That budget adjustments relating to this Agreement(s), if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Health Dept – My Community Dental Centers (MCDC) Agreement Renewal 2024-2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___



**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Tim Banaszak, Chairperson, Committee of The Whole

From: Cristen Gignac, Acting for Tiffany Jerry, Director of Personnel and Employee Relations

Handwritten initials in blue ink, possibly "CG".

Date: September 24, 2024

RE: Committee of The Whole Agenda – Renewal of Covenant Drug and Alcohol Testing Agreement

Please consider the following for the agenda of your October 1, 2024, committee meeting.

Request

Request Board approval to renew a contract with Covenant Occupational Health for random drug screenings for positions which require a Commercial Driver Licenses as required through the Federal Motor Carrier Safety Administration.

Background

Bay County has positions which require a Commercial Driver License (CDL) to perform the essential functions of the job. The Federal Motor Carrier Safety Administration requires employers to have a random drug testing policy for any position which requires a CDL. It is allowable for employers to join a consortium in order to adhere to these regulations. Covenant Occupational Health offers a consortium where employers with five or less CDL required positions can join and Covenant will oversee and conduct the random drug testing adhering to Department of Transportation guidelines. Bay County currently qualifies for this program based on the number of active positions requiring a commercial driver's license.

Finance/Economics

There is a \$75.00 annual maintenance fee and up to \$90.00 fee if a Bay County employee is chosen in the random selection. Funds exist in the current budget; no additional funds are necessary.

Recommendation

Upon review of corporation counsel, please approve the Board Chair to sign an agreement with Covenant Healthcare to renew the random drug and alcohol consortium program.

Thank you for your consideration.

cc: Jim Barcia
Amber Johnson

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 15, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/1/24)

WHEREAS, Bay County has positions that require a Commercial Driver License (CDL) to perform the essential functions of the job; and

WHEREAS, The Federal Motor Carrier Safety Administration requires employers to have a random drug testing policy for any position which requires a CDL and it is allowable for employers to join a consortium in order to adhere to these regulations; and

WHEREAS, Covenant Occupational Health offers a consortium where employers with five or less CDL-required positions can join and Covenant will oversee and conduct the random drug testing adhering to Department of Transportation guidelines; and

WHEREAS, Bay County currently qualifies for this program based on the number of active positions requiring a commercial driver’s license; and

WHEREAS, There is a \$75.00 annual maintenance fee and up to \$90.00 fee if a Bay County employee is chosen in the random selection; funds exist in the current budget and no additional funds are necessary; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approval renewal of the Contract with Covenant Occupational Health for random screenings for positions which require a Commercial Driver License as required through the Federal Motor Carrier Safety Administration; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Contract and related documents on behalf of Bay County (Personnel) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Personnel – Contract with Covenant Occupational Health - Random Drug Screenings - 2024

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

Description	Journal Number	2024 Fund Balance
Unassigned Fund Balance or (Deficit) 12/31/2023		\$9,903,861
Previous years Assigned Fund Balance for P.O.'s*		\$1,824,885
Assigned Fund Balance for designation to balance 2024 budget		\$2,723,731
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2023		<u>\$14,452,477</u>
2024 Budgeted Surplus /(Deficit)		<u>(\$2,723,731)</u>

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH SEPTEMBER 2024

Increase 2024 budget for MSU Extension 2024 Budget. BOC approved per Resolution 2023-228	24-01-238	-124,238
Increase 2024 budget for MMIRMA risk management insurance 7.1% increase. BOC approved this B.A. per Resolution 2023-237	24-01-235	-46,736
Decrease use of G.F. balance due to duplicate entry of one position in the Sheriff budget. BOC approves of this correction of a budget per Resolution 2023-241	24-01-237	105,893
Budget for LeadsOnLine software for the Sheriff Dept. BOC approved this B.A. per Resolution 2023-185	24-01-472	-4,000
Budget for a 2023 P.O. rolled over for the Sheriff Dept. for a vehicle that the vendor never provided. BOC approved B.A. per Resolution 2023-241	24-01-547	-47,524
Budget for an increase due to new vehicle purchase prices increasing. BOC approved this B.A. per Resolution #2024-13	24-02-294	-14,500
Increased Juvenile Home budget for purchase of laundry equipment. BOC approved this B.A. per Resolution #2024-22	24-03-032	-6,000
Budget for Juvenile Home repairs. BOC approved this B.A. per Resolution #2024-22	24-03-033	-26,000
Budget for a 2023 P.O. rolled over for the elevator replacement project. BOC approved the Bid award and B.A. for this project by Resolution #2024-02*	24-03-218	-978,000
Correct the budget for Transportation asset management grant. BOC approved this B.A. by Resolution 2023-156	24-03-412	18,008
Correct the 2024 Civic Arena budget by removing a budgeted expense not needed. BOC approved this B.A. by Resolution 2023-241	24-03-116	2,500
Increase ISD 2024 budget for the additional cost to implement the lease tracking software. BOC approved of this B.A. per Resolution 2024-41	24-03-409	-2,500
Increase the budget for the price increase for Delta College fitness agreement. BOC approved this B.A. by Resolution 2023-188	24-03-411	-40
Budget for temporary help for the Treasurer's Office. BOC approved this B.A. per Resolution 2024-28	24-04-284	-6,000
Budget for open 2023 P.O.'s rolled over into the year 2024. BOC approved per Resolution 2023-241*	24-04-368	-926,506
To roll over the remaining \$6,899 revenue from 5-26-23 sale of a boat to purchase a trailer for a marine boat. BOC approved per Resolution 2023-241	24-05-369	-6,899
Increase 2024 Sheriff Marine Patrol & Dive Team budget to ensure 24-7 emergency coverage purchase equipment. BOC approved per Resolution 2024-98	24-06-286	-30,000
Correct Child Care Fund budget record additional grant revenue. BOC approved per Resolution 2024-126	24-09-049	43,750

SEPTEMBER 24, 2024

Estimated Unassigned Fund Balance or (Deficit) 9/24/2024		<u>-2,048,792</u>
		<u>\$9,679,954</u>



**BAY COUNTY
FINANCE DEPARTMENT**

James A. Barcia
County Executive

Shawna S. Walraven
Finance Officer
walravens@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Frances A. Moore
Purchasing
moorefa@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Tim Banaszak, Chairperson
Committee of the Whole

FROM: Shawna S. Walraven, Finance Officer

DATE: September 24, 2024

RE: Executive Directive #2007-011

REQUEST:

Please place this memo on the October 1, 2024, Committee of the Whole Agenda for your committee's information.

BACKGROUND:

On September 17, 2024, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

- A. The federal/state grantor agencies that have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2024 and/or 2025 appear to have no changes.

RECOMMENDATION:

To receive.

cc: Jim Barcia, County Executive
Kim Priessnitz, Assistant Finance Officer

BAY COUNTY BOARD OF COMMISSIONERS

OCTOBER 15, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (10/1/24)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

9/4/2024	\$173,906.83
9/10/2024	\$527,430.62
9/18/2024	\$481,047.11
9/25/2024	\$397,831.22

TIM BANASZAK, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

**COMMITTEE OF THE WHOLE
MINUTES**

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, SEPTEMBER 3, 2024, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR BANASZAK AT 4:00 P.M.

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
TIM BANASZAK, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KAYSEY L. RADTKE, V. CHAIR	P	Y	Y	Y	Y	S/Y	M/Y	S/Y	Y	Y	M/Y	Y	Y
KATHY NIEMIEC	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
COLLEEN MAILLETTE	P	S/Y	S/Y	S/Y	S/Y	Y	Y	M/Y	Y	S/Y	Y	S/Y	S/Y
THOMAS M. HEREK	p	M/Y	M/Y	M/Y	M/Y	M/Y	S/Y	Y	M/Y	M/Y	Y	M/Y	M/Y
JAYME A. JOHNSON	P	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y
VAUGHN J. BEGICK, EX OFFICIO	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y

MOTION NO.

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
TIM BANASZAK, CHAIR		Y	Y										
KAYSEY L. RADTKE, V. CHAIR		Y	S/Y										
KATHY NIEMIEC		Y	Y										
COLLEEN MAILLETTE		M/Y	Y										
THOMAS M. HEREK		Y	M/Y										
JAYME A. JOHNSON		S/Y	Y										
VAUGHN J. BEGICK, EX OFFICIO		Y	Y										

MOTION NO.

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
TIM BANASZAK, CHAIR													
KAYSEY L. RADTKE, V. CHAIR													
KATHY NIEMIEC													
COLLEEN MAILLETTE													
THOMAS M. HEREK													
JAYME A. JOHNSON													
VAUGHN J. BEGICK, EX OFFICIO													

OTHERS PRESENT: A. Davis-Johnson, J. Barcia, S. Walraven, M. Beaver, C. Gignac, N. Paige, K.Mead , L.Arsenault, E.Eurich, R.Gale, N.Borushko, D.Neering, L. Davis

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

COMMITTEE OF THE WHOLE
MINUTES
TUESDAY, SEPTEMBER 3, 2024
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MOTION NO.

NOTE: In addition to these typed minutes which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

1. **MOVED, SUPPORTED, AND CARRIED TO APPROVE THE SEPTEMBER 3, 2024, COMMITTEE OF THE WHOLE AGENDA AS PRINTED.**
2. **MOVED, SUPPORTED, AND CARRIED TO APPROVE THE AUGUST 6, 2024, COMMITTEE OF THE WHOLE MINUTES AS PRINTED.**

Public input was called, and Mike Bristo addressed the committee to share information on poly-fluoroalkyl substances (PFAS), also known as "forever chemicals," and research Mr. Bristo has conducted in the area.

The first item on the agenda was a request from the Bay County Prosecutor to proceed with a Memorandum of Agreement with the Michigan State Police. It was

3. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: LAW ENFORCEMENT INFORMATION NETWORK (LEIN) MEMORANDUM OF AGREEMENT (MOA) WITH MICHIGAN STATE POLICE (PROSECUTOR).**

Board Chair Begick requested a further explanation from Bay County 9-1-1 Central Dispatch Director Ryan Gale regarding the current aging system and the need for an uninterruptible power supply. Mr. Gale explained the need and stated that this is the final piece of the comprehensive overhaul, which has been planned in the 2024 budget. It was,

4. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: AUTHORIZATION OF UNINTERRUPTABLE POWER SUPPLY COMPETITIVE SEALED BID RELEASE (9-1-1 CENTRAL DISPATCH).**

The next item on the agenda is a request to approve a Working Agreement with Legal Services of Eastern Michigan. Commissioner Herek voiced his support of this Agreement and revealed that this service has been available through the Bay County Department of Aging for several years and is an excellent way for constituents to obtain free legal advice. It was

5. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: WORKING AGREEMENT WITH LEGAL SERVICES OF EASTERN MICHIGAN 2024-2025 (DEPARTMENT ON AGING).**
6. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: 2025 SITE AGREEMENTS WITH WILLIAMS TOWNSHIP, KAWKAWLIN TOWNSHIP, AND HAMPTON TOWNSHIP (DEPARTMENT ON AGING).**
7. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: 2024-2025 BAY COUNTY CIVIC ARENA FEE SCHEDULE (RECREATION & FACILITIES).**
8. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: RENEWAL OF ADULT FOSTER CARE HOME LEASE AGREEMENTS (RECREATION & FACILITIES).**

The following item on the agenda is a request to reallocate the remaining American Rescue Plan Act (ARPA) funds previously allocated to Bay County Civic Arena capital projects to other recreation capital projects and/or essential equipment to Bay County Recreation sites in the amount of \$366,337. Recreation & Facilities Director Cristen Gignac explained that the requested funds remain from a board-approved ice plant compressor project. This project came under budget and is in the completion stages. Remaining funds are being requested for a handful of projects, including a small Wi-Fi project at the civic arena, replacing aging golf course maintenance equipment, course drainage, an expansion of the golf course parking lot, and iPads for game scoring. Following a further brief discussion, it was

9. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF REALLOCATION OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR BAY COUNTY RECREATION CAPITAL PROJECTS FOR APPROXIMATELY \$366,337 (RECREATION & FACILITIES).**
10. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: MIDLAND COUNTY LIVESTOCK EMERGENCY RESPONSE TRAILER MUTUAL AID AGREEMENT (ADMINISTRATIVE SERVICES/ANIMAL SERVICES).**
11. **MOVED, SUPPORTED AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2024 (FINANCE).**
12. **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).**
13. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).**

Under Announcements, Board Chair Begick advised that the POW ceremony will be held on September 20, 2024, at 7:00 p.m. at Veteran's Memorial Park.

Commissioner Johnson revealed that the Lady Dukes Volleyball team is recent champions for the fifth time. On Friday, September 6, 2024, from 4 to 7 P.M., Garber High School will host a Back On The Block Community Celebration, with the Garber football game to follow.

There being no further business, it was

14. **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:24 P.M.).**

Submitted By:

**Lindsey Arsenault
Board Coordinator**